



# charlotte vazquez

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work experience

2009  
freelance

### GRAPHIC DESIGNER

**Web** projects include website for grassroot project.org, whipplefarms.com  
**Print** projects include Unicef -tap dc poster, DCPS Beautification Day Poster, Identity package for Morrison Architects  
**Portfolio** can be seen on my website: www.spellsoup.com

1991- 2008  
kathleen  
ewing gallery

### ASSISTANT DIRECTOR

**Create** exhibitions showing off the gallery's inventory for art fairs  
**Incorporate** photographers' work into a commercial gallery setting  
**Select** artist for future representation by the gallery  
**Assist** clients in expanding their personal collection  
**Design** postcards, press releases, advertisement  
**Oversee** interns with the daily administrative tasks  
**Maintain** content of website

1991- 2008  
AIPAD

### ASSISTANT TO EXECUTIVE DIRECTOR

**Layout** and production of the annual Membership Directory & Illustrated Catalogue.  
**Assist** with organization of annual trade exposition, including 130 members / exhibitors  
**Provide** administrative and management support to the Executive Director.

1989-1990  
national  
geographic  
magazine

### PHOTOGRAPHIC TECHNICIAN

**Produce** prints to accurate dimensions for layout and design editors.

education

2009 Certificates in Graphic & Web Design, Boston University-Center for Digital and Imaging Arts  
1989 Bachelors of Fine Art Photography, Corcoran School of Art  
1983 Diploma of Spanish Language and Civilization, Universidad Complutense de Madrid, Spain  
1982 French Bacalaureat, French International School of Washington, D.C.

skills + projects

2005 Juror for the Smithsonian Staff Photographic contest  
1990 Washington Post Magazine: published photos "Forest in the City" issue.  
1989 Book Project on photojournalist Heinrich Hoffman, in collaboration with George Hemphill, Hemphill Fine Arts

Lived in France, Spain, United States, Zaire.  
Traveled extensively throughout Europe, as well as Mexico and Pakistan.  
Trilingual in French, English, Spanish.

Mac OS X, FileMaker Pro, Microsoft Office  
CS3- InDesign, Illustrator, Photoshop, Acrobat Pro, Dreamweaver, Quark 7



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GRAPHIC DESIGN